

Accessing and Downloading PowerPoint Lessons

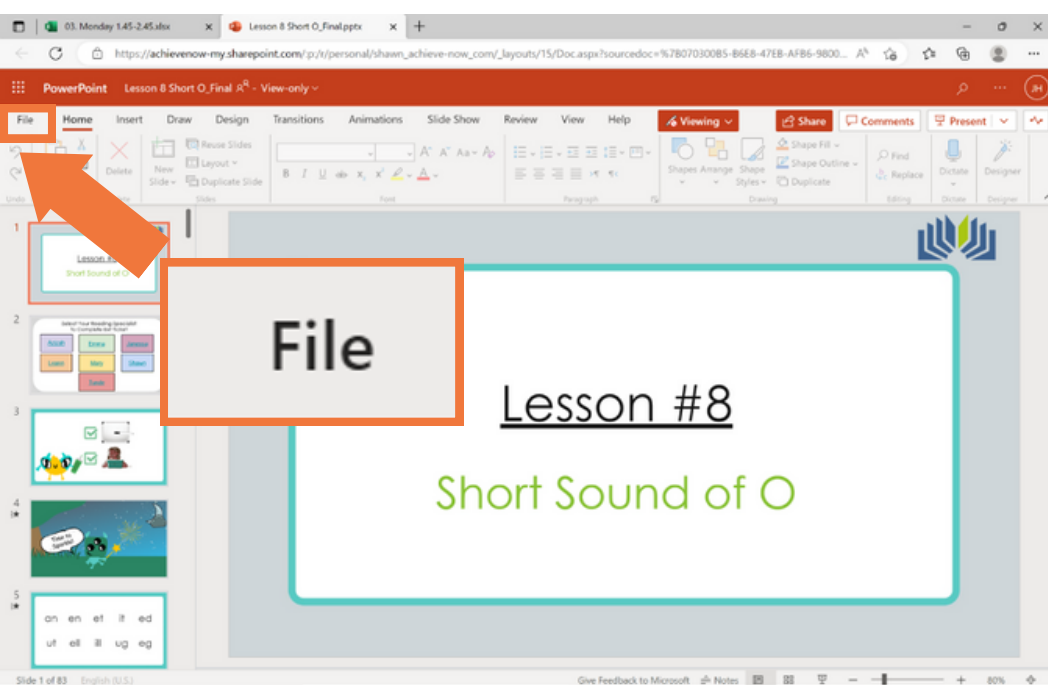
To present your lesson to your student you must first download it. This means more than clicking on the lesson link and hitting present. There are several steps before you get to a place where you can present. Those steps are explained below.

If you are using Google Slides, this does not apply. Google Slide users can click the lesson link and go immediately to presenting.

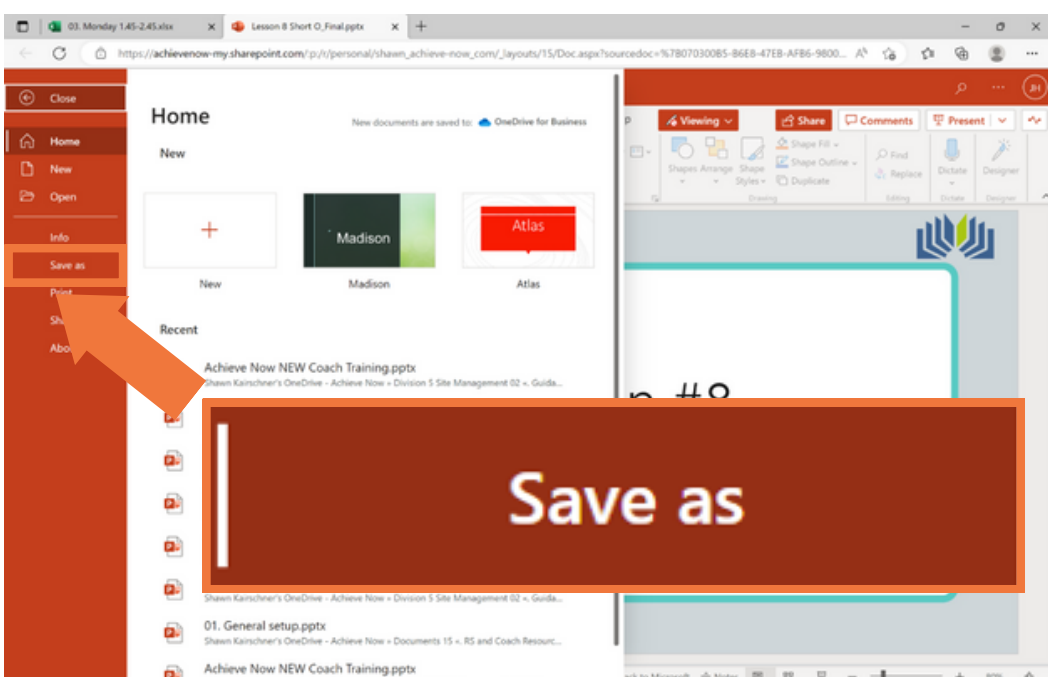
1 Go to the Coach Hub, then click on your lesson link.

Monday		1:50-2:50			Exit Ticket	Teacher: Taylor P
Block 3F: Azizah					https://tinyurl.com/ya38wbkd	
Meeting ID/Link:		810 8258 2197		https://us02web.zoom.us/j/81082582197?pwd=WXN3dzBQUUorUDJzb1M0WC8zNjdGZz09		
Coach	Student	Lesson Number	Date	Notes	Lesson Link	
Tina J	Kendall	12	9/20/21	Start at Beginning	https://achievenow-my.sharepoint.com/p:/g/personal/shawn_achieve-now_co...	
Bertram S	Natalya	17	9/20/21	None	https://docs.google.com/presentation/d/1K...	
Yolanda W	Ja'mir	11	9/20/21	Begin Skills Review!	https://achievenow-my.sharepoint.com/p:/g/personal/shawn_achieve-now_co...	
Mike S	Isaiah	7	9/20/21	None	https://achievenow-my.sharepoint.com/p:/g/personal/shawn_achieve-now_co...	
Michelle P	Cassie	14	9/20/21	Nice job last week!	https://achievenow-my.sharepoint.com/p:/g/personal/shawn_achieve-now_co...	
Barbara F	Mylyndya	8	9/20/21	Start on Slide 24	https://achievenow-my.sharepoint.com/p:/g/personal/shawn_achieve-now_co...	

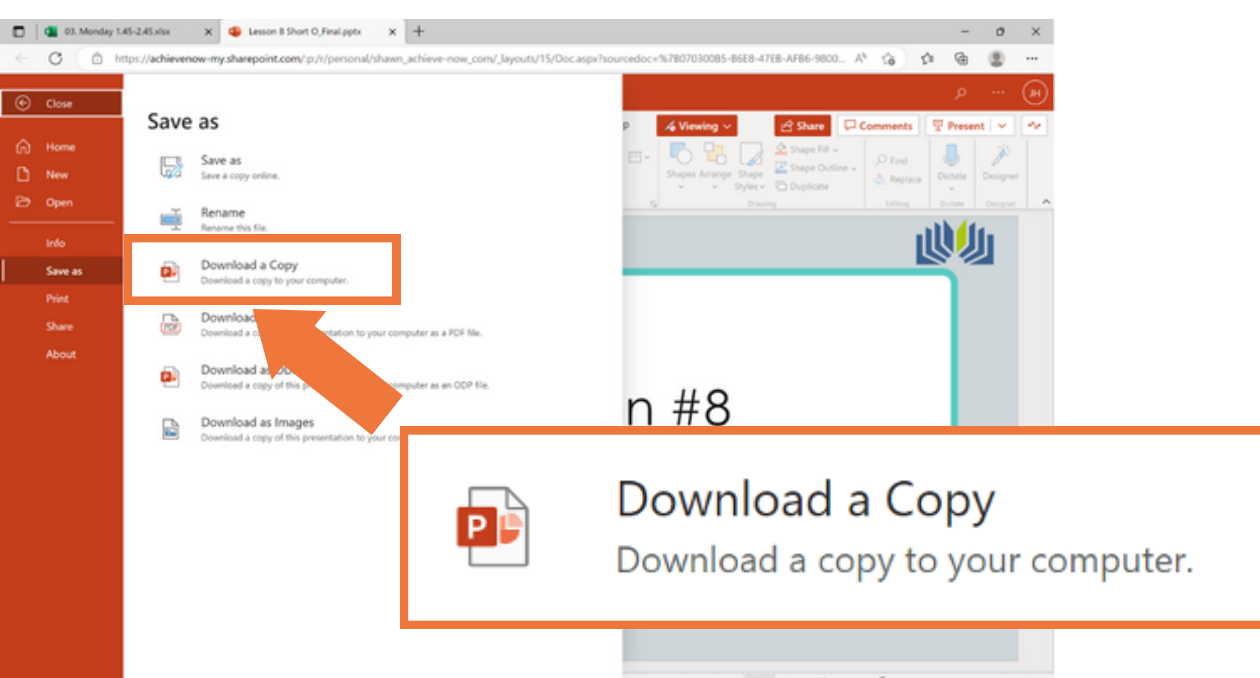
2 Click "File."



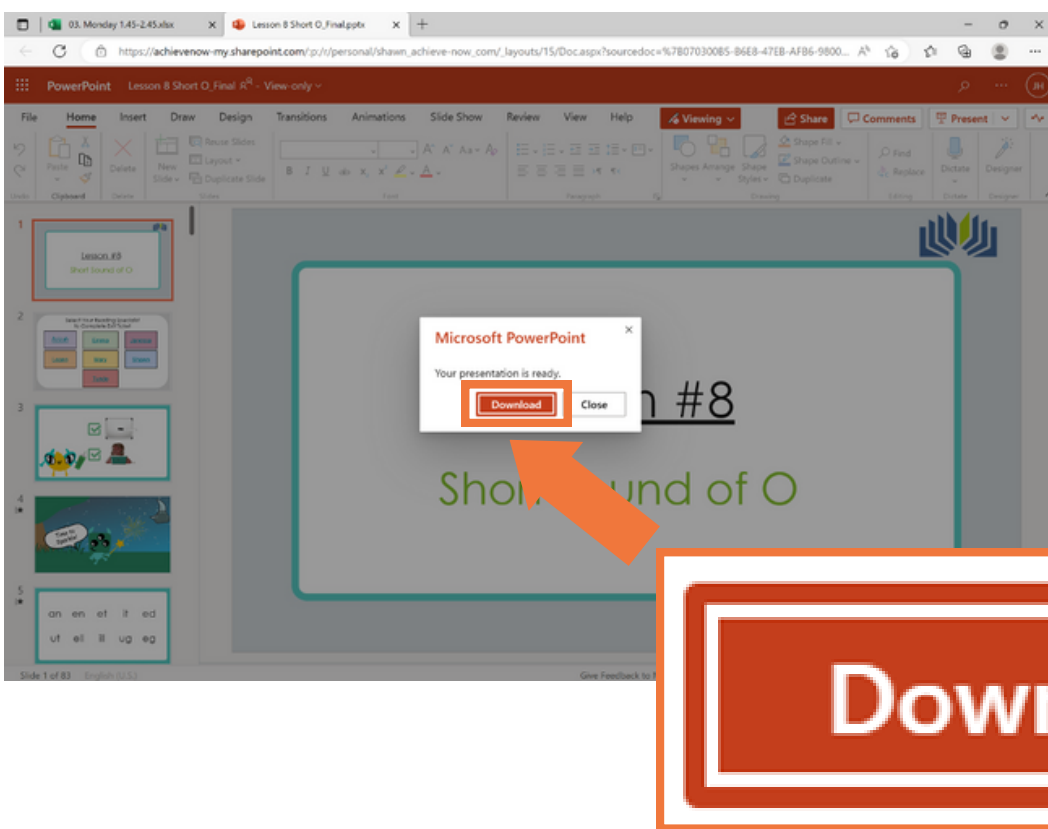
3 Click "Save as."



4 Click "Download a Copy."



5 Click the red "Download" pop-up.



6 Find your computer's "Downloads" folder.

This may look a little different depending on what type of computer you have.

Quick access

Desktop

Downloads

Documents

Pictures

Favorites

AirDrop

Recents

Applications

Desktop

Documents

Downloads

Notes:

- This process may look a little different depending on the type of computer you have, but the general process should be the same.
- Give yourself plenty of time to try and make mistakes. It will get easier with practice!
- Remember to use growth mindset language with yourself as you learn and to ask for help when you need it.



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